

Conway Township Special Board Meeting
8015 N. Fowlerville Road, Fowlerville, Michigan 48836
September 29, 2026, 9:15 a.m.

AGENDA

Call to Order

Roll Call

Approval of Board Meeting Agenda

Call to the Public on Agenda Items Only

New Business

1. Approval of the L-4029 Resolution No. 262909-1
2. Amend Payroll Resolution Number 261604-1
3. Approval of amended Payroll Resolution Number 262909-2

Board Member Discussion

Call to the Public

Adjournment

CONWAY TOWNSHIP POLICY No. 7

PUBLIC COMMENT AND CONDUCT POLICY

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of more than three persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson may be designated to express the group's concern and the spokesperson may be allotted up to 10 minutes to speak.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected, and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

CONWAY TOWNSHIP
COUNTY OF LIVINGSTON, STATE OF MICHIGAN
RESOLUTION TO ADOPT 2026 TAX RATE REQUEST

Resolution Number: 262909-1

At a meeting of the Township Board of Conway Township, Livingston County, Michigan, held on September 29th, 2026, at 9:15 a.m., Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, Conway Township is a Michigan general law township with authority to levy millages to support the Township; and

WHEREAS, the L-4029 lists the tax rates authorized for levy on the 2026 tax roll, with the requested millages to be levied on December 1, 2026;

WHEREAS, the Township conducted its annual budget hearing on _____, 2026, and the applicable Uniform Budgeting and Accounting Act / Truth in Taxation requirements were addressed for the L-4029; and

WHEREAS, the Township Board desires to approve the 2026 Tax Rate Request and authorize the proper Township officials to execute and file the L-4029.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board requests, authorizes, and certifies the following millages to be levied on December 1, 2026:

Source / Purpose	Max. Allowable / Requested Dec. 1
Allocated — Operating	.8111 mill
Voted — Roads	1.9828

Total millage requested to be levied December 1, 2026: 2.7939mills

2. To that end, the Township Board approves and adopts the 2026 Tax Rate Request for Conway Township, as reflected on the Township's L-4029 for the 2026 tax roll attached as Exhibit A to this Resolution.

3. The requested levy rates have been reduced, if necessary, to comply with Article 9, Section 31 of the Michigan Constitution and MCL 211.24e, MCL 211.34, and MCL 211.34d.

4. The Township Supervisor and/or Township Clerk are authorized and directed to sign the L-4029 and any related certification forms and to file the same with the County Clerk, County Equalization, and any other officials required by law.

5. All resolutions and parts of resolutions, insofar as they conflict with this resolution are rescinded to the extent of the conflict.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Tara Foote, the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a meeting held on September 29th, 2026, and that public notice of the meeting was given pursuant to and in compliance with the Open Meetings Act, 1976 PA 267, as amended.

Dated: _____, 2026

Tara Foote, Township Clerk
Conway Township

2026 Tax Rate Request (This form must be completed and submitted on or before September 30, 2026)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Livingston	2026 Taxable Value of ALL Properties in the Unit as of 05-26-2026 177,007,276
Local Government Unit Requesting Millage Levy CONWAY	For LOCAL School Districts: 2026 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2026 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2026 Current Year "Headlee" Millage Reduction Fraction	(7) 2026 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOCATE	OPERATE		1.3	.8156	.9945	.8111	1.0000	.8111		.8111	
EX-VOTE	ROAD	8/26/24	2.0	1.9938	.9945	1.9828	1.0000	1.9828		1.9828	12/31/26

Prepared by	Telephone Number	Title of Preparer	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk	Signature	Print Name	Date
☐ Secretary		TARA FOOTE	
☐ Chairperson	Signature	Print Name	Date
☐ President		BONNIE FLANERY	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2026 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**CONWAY TOWNSHIP
RESOLUTION NO. 262909-2**

RESOLUTION TO RATIFY FISCAL YEAR 2026-2027 SALARIES

At a meeting of the Township Board of Conway Township (the “Township”), Livingston County, Michigan, held at Conway Township Hall at 8015 N. Fowlerville Road, Fowlerville, MI 48836, on the 29 day of September 2026, at 9:15 A.M.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by

_____.

WHEREAS, Section 95 of the Revised Statutes of 1846, being MCL 41.95(3) provides that, in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the Township Board; and

WHEREAS, at a March 30, 2026 special meeting, the Township Board approved the Fiscal Year 2026-2027 Budget, which included the salaries of Township elected officials, appointed officials, and hired employees; and

WHEREAS, at an April 16, 2026 regular meeting, the Township Board approved Resolution 261604-1, a “Resolution to Create A Master Document Recording the Approved Salaries and Wages of Each Conway Township Elected Official and Hired Employee Amended 200824-1;” and

WHEREAS, the Township Board desires to ratify the salaries of Township elected officials, appointed officials, and hired employees as presented in Resolution 261604-01, which is attached as **Exhibit A**, effective April 1, 2026.

NOW, THEREFORE, the Township Board of Conway Township resolves as follows:

1. The salaries and compensation of all Conway Township elected officials, appointed officials, and hired employees are as reflected in Resolution 261604-01, attached as **Exhibit A**, effective

April 1, 2026.

2. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, Tara Foote, the duly elected Clerk of Conway Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a meeting held on the 29 day of September, 2026, at 9:15 A.M.

Tara Foote
Township Clerk

EXHIBIT A

**RESOLUTION TO CREATE A MASTER DOCUMENT RECORDING THE
APPROVED SALERIES AND WAGES OF EACH CONWAY TOWNSHIP
ELECTED OFFICAL AND HIRED EMPLOYEE AMENDING 200824-1**

Resolution Number: 261604-1

Amended on 04-16-2026

Two Page Document

Whereas, the Conway Township Boad deems establishing one master document that states the salaries of each of the township's elected official as well as the wages for each hire employee is warranted in consideration of the Clerk's productivity level, organization, documentation and record keeping within Conway Township.

Be it resolved, that as of April 16, 2026 the salary and wages of the Conway Township Elected Officials and Hired Employees shall be as documented below. It shall be noted, in the case of any resolution approval changing these amounts, there will need to be a second resolution to update and note the changes on this one master document.

The below information in bold print will be included in the Conway Township Master Payroll Document:

Position	Salary	Hourly Rate	Per Meeting Rate
Supervisor	\$26,753		
Clerk	\$31,868.80		
Treasurer	\$29,151.38		
Assessor	\$43,000.00		\$90
Office Administrator 12hr/week		\$23/Hour	
Zoning Administrator		\$24.20/Hour	\$90
Deputy Clerk		\$24.20/Hour	\$105
Deputy Treasurer		\$24.20/Hour	\$90
Hourly Employees: Training/Cont. Ed For Hourly Employees			Hourly wages for travel time and the training event
Board Of Trustee/Ex Officio Planning Commission			\$350/Mtg
Committee/Board Member Meetings			\$90/Mtg
Planning Commission Members			\$165/Mtg
Committee/Board Chairs			\$110.00/Mtg
Planning Commission Chairs			\$185
Committee/Board Secretaries			\$105/Mtg
Planning Commission Secretary			\$225/Mtg
County Board or Planning Commission Meetings			Should we need to send a representative to a larger scale meeting (i.e. county level) one designated member from the Committee/Board/Commission will be paid a flat rate of \$90 to attend the meeting

**RESOLUTION TO CREATE A MASTER DOCUMENT RECORDING THE
APPROVED SALERIES AND WAGES OF EACH CONWAY TOWNSHIP
ELECTED OFFICAL AND HIRED EMPLOYEE AMENDING 200824-1**

Resolution Number: 261604-1

Amended on 04-16-2026

Two Page Document

Committee/Board Members and Planning Commission Training/Cont. Ed			\$20/Hour
Committee/Board Members and Planning Commission			Will get paid mileage if there is travel involved outside of coming to the Township Hall
Hall Monitor			\$75/Event
Election Inspectors		\$15.00/Hour	
Election Chairs		\$18.00/Hour	
Election Workers Commuting From Outside of Conway Township			Get Paid Mileage

Resolution Number 261604-1	Name	Title	Date
Offered By:		Conway Township	
Supported By:		Conway Township	

Name / Title	Roll Call Order	Yes (Y) No (N)
B. Flanery / Supervisor		Y
T. Foote / Clerk		Y
D. Grubb / Treasurer		Y
S. Porter / Trustee		Y
G. Pushies / Trustee		Y

Number of Yes Responses	5
Number of No Responses	0
Number of People Absent	

** Role Call was NOT taken for this resolution, but rather a motion was made to approve this resolution, it was asked if there were any objections, and who was in favor.*

The Conway Township Clerk, Tara Foote, declared the resolution amended at the Conway Township General Board of Trustees Meeting held on April 16th, 2026.

Signature and Date of Conway Township Clerk